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Contact: Annette Metcalfe

Committee Services

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17 May 2017

Dear Councillor

Your attendance is requested at a meeting of the **SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EXECUTIVE ADVISORY BOARD** to be held in Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY 25 MAY 2017 at 7.00 pm.**

Yours faithfully

Sue Sturgeon  
Managing Director

**MEMBERS OF THE EXECUTIVE ADVISORY BOARD**

Chairman: Councillor Adrian Chandler  
Vice-Chairman: Councillor Pauline Searle

Councillor Angela Gunning  
Councillor Christian Holliday  
Councillor Gordon Jackson  
Councillor Jennifer Jordan  
Councillor Sheila Kirkland

Councillor Dennis Paul  
Councillor Tony Phillips  
Councillor David Quelch  
Councillor David Reeve  
Councillor David Wright

**Authorised Substitute Members:**

Councillor Nils Christiansen  
Councillor Colin Cross  
Councillor Andrew Gomm  
Councillor Angela Goodwin  
Councillor David Goodwin  
Councillor Gillian Harwood  
Councillor Liz Hogger  
Councillor Liz Hooper  
Councillor Mike Hurdle

Councillor Julia McShane  
Councillor Susan Parker  
Councillor Mike Parsons, The Deputy Mayor  
Councillor Mike Piper  
Councillor Jo Randall  
Councillor Caroline Reeves  
Councillor James Walsh  
Councillor Jenny Wicks

**QUORUM: 4**

## THE COUNCIL'S STRATEGIC FRAMEWORK

### Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

### Five fundamental themes that support the achievement of our vision:

- **Our Borough** – ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** – improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** – working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** – improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** – believing that every person matters and concentrating on the needs of the less advantaged

•  
**Your Council** – working to ensure a sustainable financial future to deliver improved and innovative services

### Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

### Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give the community value for money, now and in the future.

## AGENDA

### ITEM NO.

1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

2 **LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the revised local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

3 **MINUTES** (Pages 1 - 4)

To confirm the minutes of the Executive Advisory Board meeting held on 23 February 2017

4 **EXCLUSION OF THE PUBLIC**

The reason for considering Item 5 in private is the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, which is information relating to the financial or business affairs of any particular person (including the authority holding that information).

The Board is therefore asked to consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 (as amended) and Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act."

5 **SHARED AND TRADED SERVICES** (Pages 5 - 24)

6 **PROGRESS WITH ITEMS PREVIOUSLY CONSIDERED BY THE EAB**  
(Pages 25 - 32)

7 **EAB WORK PROGRAMME** (Pages 33 - 36)

To consider and approve the EAB's draft work programme. Details of future Executive decisions are included.

**Please contact us to request this document in an  
alternative format**

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23 FEBRUARY 2017

## SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EXECUTIVE ADVISORY BOARD

23 February 2017

- \* Councillor Adrian Chandler (Chairman)
- \* Councillor Pauline Searle (Vice-Chairman)

- |                               |                            |
|-------------------------------|----------------------------|
| Councillor Christian Holliday | * Councillor Tony Phillips |
| Councillor Liz Hooper         | * Councillor David Quelch  |
| * Councillor Jennifer Jordan  | Councillor David Reeve     |
| Councillor Nigel Kearse       | * Councillor James Walsh   |
| * Councillor Dennis Paul      | * Councillor David Wright  |

\*Present

Councillors were also in attendance.

### **S46 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

Apologies for absence were received from Councillors Christian Holliday, Liz Hooper, Nigel Kearse and David Reeve. In accordance with Council Procedure Rule 23(j) Councillor Susan Parker attended on behalf of Councillor Reeve.

Councillor Iseult Roche, Lead Councillor for Community, Health and Sport, and Councillor Richard Billington, Lead Councillor for Rural Economy, Countryside, Parks and Leisure were also in attendance. Also present was Councillor Caroline Reeves.

### **S47 LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of pecuniary interest.

### **S48 MINUTES**

The minutes of the meeting held on 05 January 2017 were confirmed as a true record and signed by the Chairman.

### **S49 HEALTH AND WELLBEING REVISED STRATEGY**

The Board received a presentation from the Public Health Co-ordinator, setting out an overview of the revised Health and Wellbeing Strategy.

The Board was asked to give its support for the themes set out in the revised Strategy which would be submitted to the Executive for consideration on 18 April 2017.

Guildford's Health and Wellbeing Board had set its first Strategy in 2015, and the Public Health Co-ordinator explained that the revised Strategy would run from 2017 to 2022. In drafting the revised Strategy, the authors took cognisance of major changes in NHS funding that had led to the introduction of Sustainability and Transformation Plans (STPs). Although the STPs were part of an NHS-led planning process, the Public Health Co-ordinator stressed that council involvement would be crucial to their success. The revised Strategy also took account of increasing demands on budgets and resources, and the integration of health and social care. The Public Health Co-ordinator highlighted the complexity of health systems in Surrey, and went on to explain emerging issues that were reflected in the revised Strategy. Smoking and Alcohol, which used to be separate priorities, had been combined as part of a Substance Misuse priority, which also included New Psychoactive Substances (legal highs). Mental health was being considered as a theme in its own right as part of the health

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inequalities priority. It was recognised that air pollution was emerging as a concern at a national level, and the revised Strategy merged air quality and road safety into one priority. Within the revised Strategy, actions had been divided into themes to make them clearer, and the Public Health Co-ordinator gave some illustrations of action plans, as well as detailing some examples of previous successes.

The Lead Councillor for Community, Health and Sport thanked the Public Health Co-ordinator and the team for their work on the Strategy.

Councillors queried how much work had been done in terms of planning a shift away from hospital acute services towards community services, particularly as adult social services would play a key part in facilitating this. The Board were reassured that there was commitment at all levels, and a social and political will to make STPs work, and to prevent ill-health through 'self-care' where people would take responsibility for looking after their own health.

In response to queries about the detail of the successes referred to in the presentation, the Public Health Co-ordinator agreed to send the Board further information.

The Board also discussed the issue of social care and recognised that funding social care was a national problem, and that the integration of social care and the NHS was a complex issue. Concern was expressed about the impact on this Council of the ongoing financial issues facing Surrey County Council in terms of funding for adult social care.

The Board discussed the extent of this Council's involvement in community health initiatives. These included aids and adaptations, care and repair, community transport, meals on wheels, day centres, dementia support, the elderly mentally infirm unit, and voluntary sector support. It was acknowledged that these services would use increasing proportions of available resources, and that it was therefore important to build resource and capacity within communities.

The Board recognised the importance of providing support for carers, and of preventing 'carer strain'. The Lead Councillor agreed to report back to the Board on this issue.

Discussion followed around national key health indicators, and specifically around road safety, but the Public Health Co-ordinator explained that, although an analysis had been done, there was no single cause for the worse than average accident figures. Each accident was looked at separately, and it was confirmed that the Council does take preventative measures through engineering improvements and education, for example.

The Board discussed what was being done to contact hard to reach groups who would not normally attend consultation events. The Public Health Co-ordinator had arranged to attend the Voluntary Action South West conference in April to try to broaden the opportunity for feedback on the Strategy. Project Aspire was also a way of reaching into local communities, as were the community wardens. In summary, the Board agreed that, in order to provide good care for communities with very differing needs, a broad and holistic approach was needed.

The Board agreed that its comments, as summarised above, be forwarded to the Executive.

## **S50 COUNTRYSIDE VISION DOCUMENT**

The Board received a presentation from the Countryside Manager, setting out an overview of the proposed 'Countryside Vision' strategy, which aimed to protect, maintain and enhance

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Guildford Borough Council's portfolio of countryside sites for future generations. The Countryside Manager explained the three strands to the vision, which were around management of the countryside estate, partnership working to improve sustainability, and contributing to the overall provision of Surrey's ecosystem services. The Countryside Manager also highlighted some of the issues and challenges and explained how these would be mitigated against. The presentation included details of local partnerships and initiatives, and how they linked into the Council's other strategic plans.

The Parks and Landscape Manager commented that the document brought the Council to the forefront of current regional and national policy and provided a platform to work with external partners. Furthermore, it gave clarity to residents about what the Council was seeking to achieve on its sites.

The Lead Councillor for Rural Economy, Countryside, Parks and Leisure explained that whilst the document did not give individual plans for individual sites, it did provide an overarching policy that could be used to attract external funding. The mental health benefits of access to the countryside had been estimated by the Department of Health to be worth around £2 billion per year nationally, and the Lead Councillor encouraged councillors to attend a presentation on mental health awareness organised by the Public Health Co-ordinator.

Members of the Board welcomed the document, and its attempt to understand the nature and range of the Council's potential obligations to its own countryside estate, but, whilst it provided an analysis of likely demands for work, it was felt that the document would not lend itself to being used as a strategy for delivery in its current form. The Board therefore recommended that priority areas should be identified, and that they should reflect the areas where the greatest impact could be made. It was noted that the report did not fully reflect the extent of work in AONBs, and it was suggested that Paragraph 2 of the document be amended to reference AONBs as comprising 60% of the Council's land area.

In response to questions raised by the Board, the Countryside Manager explained the principles of forest schools, which provided educational settings where young people could have contact with nature. It was reported that there had been tremendous interest in these, with all suitable sites having groups operating to take pupils out on school activities, demonstrating the importance to people of contact with nature. In respect of visitor numbers to the countryside estate, the Countryside Manager advised that on some sites there were counters, and these indicated that visitor numbers were increasing, reflecting a general trend. On other sites, there were different indications of increasing footfall e.g. infrastructure such as unsurfaced footpaths that had become wider.

The Board enquired how issues such as fly-tipping and dog fouling were being dealt with. In response, the Countryside Manager explained that the Council did have a certain amount of success with fly-tips, and there were occasional successes in prosecuting individuals for dog fouling offences, mainly on Merrow Downs. There was a partnership with Natural England, whereby their wardens had been educating people on the heathlands around the impact of dog fouling. The Council was also conscious of commercial dog walking, and was looking at how other landowners were managing charges and controls.

Councillors suggested a number of amendments to the main report, including:

- a change to the title, to clarify that the vision related only to the Council's countryside estate.
- additional reference to the Surrey Hills AONB.

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- On page 7, it was suggested that the strategic priorities should list the environment first, rather than third.
- the reference to the River Wey Catchment Partnership could be extended to include the work of Surrey Wildlife Trust on the AONB.
- the Background section (page 14) could be strengthened to integrate and correlate with the work of other bodies.
- It was noted that there was limited reference to SNCIs or SSSIs, and it was suggested that a map of the SSSIs could be included to highlight areas of responsibility.
- the work of bodies such as the Surrey Wildlife Trust, and volunteer groups, should be reflected in the document.
- it was suggested that references to SANGs should be removed, as they were more pertinent to a development strategy than to an environmental strategy.

In response, the Lead Councillor explained that the document had been drafted with an holistic, high level approach. The headings lined up with those in the corporate plan, and references to SSSIs, SNCIs and SANGs were included on pages 47-49. Furthermore, the Parks and Landscape Manager explained that the Countryside Section in the Council was the delivering body for SANGs, and did not designate them. The Countryside Manager agreed that it would be made clearer to the Executive that the vision was around the Council's own countryside estate.

The Board enquired about the scale of the problem of Japanese Knotweed in Guildford. The Countryside Manager explained that Japanese Knotweed was dealt with robustly when found though there was some reliance on the public to report new instances. The Countryside Manager also explained that DEFRA publish lists of species which pose threats to the environment, and these were covered within the Strategy.

The Board agreed that its comments, as summarised above, be submitted to the Executive when it considers the Document in April.

**S51        PROGRESS WITH ITEMS PREVIOUSLY CONSIDERED BY THE EAB**

The report was noted by the Board. The Chairman invited Councillors to submit any comments to him or the Vice-Chairman prior to the next agenda setting meeting.

**S52        EAB WORK PROGRAMME**

The work programme was noted by the Board.

The meeting finished at 9.00 pm

Signed .....

Date .....

Chairman



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Agenda item number: 5

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**UPDATE/PROGRESS WITH MATTERS PREVIOUSLY CONSIDERED BY THE SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EAB**

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
7Jan 2016	Housing Revenue Account Estimates 2016-17	Philip O'Dwyer (Director of Community Services)	Councillor Tony Rooth	The Board approved the recommendations to the Executive (19/01/16), as submitted in the report.	The Council adopted the HRA budget for 2016-17 at the Budget Council meeting on 10 February 2016.
	General Fund Capital Programme (2016-17 to 2020-21)	Claire Morris (Head of Financial Services)	Cllr Nigel Manning (now Cllr Michael Illman)	<p>The Board advised the Executive</p> <p>(i) That external funding for Chilworth Gunpowder Mills and all appropriate projects be explored by officers.</p> <p>(ii) That annual forecast balances of the respective costs and benefits be included in capital expenditure proposals whenever possible.</p>	
	Service and Financial Planning - General Fund Budget 2016-17	Claire Morris (Head of Financial Services)	Cllr Nigel Manning (now Cllr Michael Illman)	Board members reiterated the need to be aware of the potential risks of capital programme debt given the position and outlook for the Council's revenue account.	The Council adopted the General Fund budget for 2016-17 at the Budget Council meeting on 10 February 2016.
25 Feb 2016	Procurement	Satish Mistry (Director of Corporate Services)	Councillor Matt Furniss	The Board agreed to invite officers back to a meeting in six to nine months, to report on what had been achieved and to provide new information regarding a targeted approach to cost savings.	Report back now scheduled for 23 February 2017
	Play Strategy	Jonathan Sewell (Leisure Services Manager)	Councillor Iseult Roche	The Board reviewed the objectives of the strategy, the preparation process and the policy decisions and were supportive of the content.	Executive adopted the Play Strategy on 19 April 2016

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
7 April 2016	The Future of the Electric Theatre	James Whiteman (Director of Environment)	Cllr Geoff Davis (now Councillor Nikki Nelson-Smith)	<p>The Board fully supported the recommendations for Executive's consideration.</p> <p>The Board suggested that detailed specifications for community use of the Electric Theatre, as well as a break clause, should be included when setting out the terms and conditions as part of the procurement exercise</p>	<p>On 19 April 2016, the Executive authorised the Director of Environment, in consultation with the Lead Councillor, the Director of Corporate Services and the Electric Theatre and Yvonne Arnaud Theatre Working Group:</p> <ul style="list-style-type: none"> <li>a) To agree the precise form of the procurement exercise</li> <li>b) To agree the criteria to be used in the procurement exercise (including the nature and extent of the community use to be secured)</li> <li>c) To agree the nature and form of any disposal of The Electric Theatre pursuant to the procurement exercise</li> <li>d) To carry out the procurement exercise</li> <li>e) To report back to the Executive at the conclusion of the above and prior to the award of any contract and/or disposal of The Electric Theatre</li> </ul> <p>On 3 January 2017, the Executive will consider a confidential report on the outcome of the procurement exercise referred to above and award a lease to a new operator.</p>
26 May 2016	Business Rates Discretionary Rate Review	Steve White (Director of Resources)	Councillor Michael Illman	<p>The Board indicated that the application process should encourage the dual-use of properties, as well as offering incentives for pursuits that may complement local authority activity.</p> <p>The Board suggested that the Executive should receive an explanation of what each organisation</p>	<p>On 19 July 2016, the Executive agreed:</p> <ul style="list-style-type: none"> <li>(1) to make no changes to the discretionary rate relief scheme, but noted that there will be an increase in cost over the next three years;</li> <li>(2) to review the scheme again in 2019 when there will be more information available about both future funding and</li> </ul>

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
				in receipt of rate relief offered to the community.	the health of the high street.
	Business Planning: Assumptions, Priorities and Deficit Reduction	Claire Morris (Head of Financial Services)	Councillor Michael Illman	<p>The Board suggested that the public should be consulted before the transformation of any Council services.</p> <p>The Board recommended that the Executive consider adopting a mixed economy of the organisational models described in the report for the medium term financial strategy.</p>	On 19 July 2016, the Executive agreed the various budget assumptions, but decided that the Council should adopt an 'Entrepreneurial Council' model for the medium term financial strategy.
14 July 2016	Arts Development Strategy	Jonathan Sewell (Leisure Services Manager)	Councillor Nikki Nelson-Smith	<p>The Board suggested that a review should be carried out to identify any missed opportunities due to a lack of resources and to determine how additional funding could be used to enhance the arts development provision in the Borough.</p> <p>The Board resolved that the officers and the lead councillor review the budget for the Arts Development Service.</p>	
8 September 2016	Local Council Tax Support Scheme for 2017-18	Steve White (Director of Resources)	Councillor Tony Rooth/Councillor Michael Illman	The Board recommended that no changes be made to the current Local Council Tax Support Scheme, subject to the feedback the Council would receive from stakeholder consultation.	This was considered by the Executive at their meeting on 29 November, and Full Council at the meeting on 6 December.
	Website Development Project	Jenifer Davis (Web Programme Manager)	Councillor Paul Spooner	The Board suggested that as both Councillors and residents used Modern.Gov and the search system for planning applications regularly, it	<p>Council agreed to make no changes.</p> <p>This project is progressing well and all set to be delivered before Christmas.</p> <p>The actions arising from the meeting referred</p>

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
				<p>was important that they functioned properly and should be included in the project.</p>	<p>to two specific areas where the website is integrated to internal systems – the planning system (Idox) and Modern.Gov, which the committee services team use for managing and publishing committee information.</p> <p>As part of the website development project we are working with Modern.Gov to ensure a consistent look and feel across the two areas, we are also looking at the way that the information is presented to simplify the user journey. Additionally, by introducing a “Council and Democracy” area on the site, we hope to make this type of information more easily accessible to all.</p> <p>The action to look at the planning application searches is more complex, as the system for the storage and retrieval of planning applications is provided by Idox and the roadmap to deliver upgrades and improvements needs to be agreed with them directly. We are working with them to determine whether we can change the look and feel of the area, and can make requests for functional changes, but, as part of a large group of customers using the same system, we are not able to determine the timescale or priority for any functional development or implementation. The planning team work directly with Idox and will continue to ensure the system meets our customer needs. We will report back to EAB once progress is made with Idox. The new website went live as planned in December 2016.</p>

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
20 October 2016	Smart Cities: An Energy, Climate Change and Sustainability Perspective		Councillor Nikki Nelson-Smith	The Board asked the Lead Councillor to consider the matters discussed at the meeting with the other members of the Executive at the relevant time.	
21 November 2016	Proposed Leisure Strategy	Jonathan Sewell (Leisure Services Manager)	Councillor Richard Billington	The Board agreed that the development of a facilities led Leisure Strategy should be dependent on the outcome of the public consultation on the feasibility of a new sports and entertainment venue and the non-user survey being commissioned by Freedom Leisure.	
	Business Planning – General Fund Outline Budget 2017-18	Claire Morris (Head of Financial Services)	Councillor Michael Illman	<p>The Board submitted the following comments to the Executive:</p> <p>(a) no comment on the medium term financial strategy</p> <p>(b) In relation to the variances in section 11 and Appendix 3 between the 2016-17 budget and the 2017-18 outline budget, the Board expressed concern:</p> <ul style="list-style-type: none"> <li>over the inference from paragraph 11.10 of the report that the Council is pushing the solution to the funding gap into the future by identifying the necessary savings of around £5m over the five-year period to 2020-21;</li> <li>that some of the potential actions for reducing the funding gap listed (a) to (h) in paragraph 11.17, for example, adjusting some of the assumptions, do not give the impression that real savings will be achieved. Officers responded by</li> </ul>	The General Fund Budget will be considered by the Executive on 24 January and full Council at the budget meeting on 8 February 2017.

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
				<p>acknowledging that the funding gap is being addressed by the Council's transformation programme but that proposals arising inevitably take time to introduce. The Lead Councillor for Finance accepted the need to face up to the significant financial challenges facing the Council in the future.</p> <p>(c) The Board supported the proposed growth bids and proposals for savings or income</p> <p>(d) The Board supported the proposed use of the new homes bonus, business rates equalisation and budget pressures reserves as described in the report</p> <p>(e) In relation to the suggested ways, outlined in paragraph 11.17 that officers proposed to balance the budget for 2017-18, the Board expressed concern that some of the potential actions for reducing the funding gap listed (a) to (h) in paragraph 11.17, for example, adjusting some of the assumptions, did not give the impression that real savings would be achieved.</p> <p>(f) In relation to the proposed fees and charges, the Board expressed concern that the proposed increase in burial charge for an earthen grave 6ft x 3 ft (children's section) was 10.6% (£85), the highest percentage increase in all the proposed cemetery charges.</p>	
5 January 2017	General Fund and HRA Capital	Claire Morris	Cllr Michael Illman	<ul style="list-style-type: none"> <li>The Board clarified certain aspects in respect of the borrowing figures presented.</li> </ul>	The recommendations were subsequently approved by both the Executive and full Council.



Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
	Programmes (2018-19 to 2012-22)			<ul style="list-style-type: none"> <li>• Caution was advised with regard to capital borrowing in the uncertain environment created by 'Brexit'</li> <li>• It was agreed that liability benchmarks would be included in future reports to the EAB</li> </ul>	
	Housing Revenue Account Estimates (2017-18)	Philip O'Dwyer	Cllr Tony Rooth	<ul style="list-style-type: none"> <li>• The policies of Central Government would have a great impact on social housing in Guildford. The 1% enforced rent reduction for social housing was in place.</li> <li>• The Board received an update on the plans for provision of additional social housing. This remained a priority for the council.</li> <li>• It was explained that the Housing Business Plan would not be updated until the intentions of Central Government were fully understood. A White Paper was to be forthcoming which, it was hoped, would provide clarity.</li> </ul>	The recommendations were subsequently approved by both the Executive and full Council.
23 February 2017	Health & Wellbeing Strategy Update	Helen Barnsley	Cllr Iseult Roche	<ul style="list-style-type: none"> <li>• Smoking and Alcohol now combined as part of a Substance Misuse priority, including New Psychoactive Substances.</li> <li>• Mental Health considered as a theme in its own right.</li> <li>• Air Quality and Road Safety merged as one priority.</li> <li>• Public Health Co-ordinator to send the EAB details of successes referred to in her presentation.</li> <li>• Lead Councillor to report back to the board on the issue of</li> </ul>	Report scheduled to go to Executive 27 June 2017

Date of Meeting	Item	Lead Officer	Lead Councillor	Action Agreed	Progress to date
	Countryside Vision	Hendryk Jurk	Cllr Richard Billington	<p>preventing carer strain.</p> <ul style="list-style-type: none"> <li>• A broad and holistic approach is needed to provide good care for communities with very differing needs.</li> </ul> <p>• The Board felt that the report did not lend itself to being used as a strategy for delivery in its current form, and recommended that priority areas should be identified to reflect the areas where the greatest impact could be made.</p> <ul style="list-style-type: none"> <li>• The Board suggested a number of amendments to the main report.</li> <li>• The Countryside Manager agreed to make it clear to the Executive that the document refers to the Council's own countryside estate.</li> </ul>	<p>Report taken to Executive 18 April 2017. The Executive resolved that the strategic policies set out in "A Vision for Guildford Borough's Countryside Sites 2017-2027" be adopted.</p> <p><u>Reasons for Decision:</u> Adoption of the Strategy will provide a tool to:</p> <ul style="list-style-type: none"> <li>• inform and support landscape scale habitat and access management,</li> <li>• support targeting of resources, and</li> <li>• enable partnership work and external funding</li> </ul>

## EAB WORK PROGRAMMES

Corporate Plan items are intended to give the EABs an early opportunity to consider major policies or projects.

### BOROUGH, ECONOMY, AND INFRASTRUCTURE EAB

10 JULY 2017					
Item	Additional information	Corporate Plan Priority	Relevant Councillor(s)	Lead officer	Target completion
The Future of Guildford Museum Update	To receive an update on the Fundraising Strategy Committee was at in terms of identifying and securing external grants and funding improvements for the museum	Yes	Cllr Nikki Nelson-Smith	Jill Draper Heritage Manager	2017
Bike Share Scheme	To determine whether the EAB would wish in principle to support a bike share scheme.	Yes	Cllr Matt Furniss	Zac Ellwood Major Projects Portfolio Manager	
Community Right to Bid	To consider the policy and procedures to be adopted in relation to the determination of compensation under Section 99 of the Act, together with any publicity requirements in relation to Community Right to Bid	Yes	Cllr Philip Brooker	Joyce Hamilton	
04 SEPTEMBER 2017					
Item	Additional information	Corporate Plan Priority	Relevant Councillor(s)	Lead officer	Target completion
16 OCTOBER 2017					
Item	Additional information	Corporate Plan Priority	Relevant Councillor(s)	Lead officer	Target completion
27 NOVEMBER 2017					
Item	Additional information	Corporate Plan Priority	Relevant Councillor(s)	Lead officer	Target completion

**EAB WORK PROGRAMMES**

**SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EAB**

<b>25 MAY 2017</b>					
<b>Item</b>	<b>Additional information</b>	<b>Corporate Plan Priority?</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officer</b>	<b>Target completion</b>
Shared and Traded services, and income generation (Deferred item from April)	Develop business cases for new traded services to increase commercial income	Yes	Cllr Michael Illman	Head of Financial Services	2020
<b>13 JULY 2017</b>					
<b>Item</b>	<b>Additional information</b>	<b>Corporate Plan Priority?</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officer</b>	<b>Target completion</b>
Recycling Improvements/ Review of refuse and recycling service (Deferred item from April)	(a) Review core recycling services to ensure that they remain fit-for-purpose  (b) Carry out doorstep surveys in 2017 and 2019 to identify residents' views on current and future recycling services	Yes	Cllr Matt Furniss	Fleet and Waste Services Manager	(a) December 2018 (b) December 2019
<b>07 SEPTEMBER 2017</b>					
<b>Item</b>	<b>Additional information</b>	<b>Corporate Plan Priority</b>	<b>Relevant Councillor(s)</b>	<b>Lead officer</b>	<b>Target completion</b>
<b>19 OCTOBER 2017</b>					
<b>Item</b>	<b>Additional information</b>	<b>Corporate Plan Priority</b>	<b>Relevant Councillor(s)</b>	<b>Lead officer</b>	<b>Target completion</b>
<b>30 NOVEMBER 2017</b>					
<b>Item</b>	<b>Additional information</b>	<b>Corporate Plan Priority</b>	<b>Relevant Councillor(s)</b>	<b>Lead officer</b>	<b>Target completion</b>

## EAB WORK PROGRAMMES

### Unscheduled items

#### Borough EAB

Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Stoke Park Masterplan (TBC)	First taken to the Board July 2016. Request to return in approximately 1 year		Cllr Richard Billington	Paul Stacey	

#### Society EAB

Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Sustainability Issues (including eco-living options and the impact of/adapting to climate change)	Ensure that Council decisions include an impact assessment on whole life energy costs, environmental sustainability and resilience to climate change and that appropriate planning for adaption measures in undertaken	Yes	Cllr David Bilbé	Energy Management and Sustainability Officer	May 2017

**Others (suitability for EABs?)** (1) Implications of the UK leaving the European Union - 'Brexit'

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